**Project Title:**

**Activities Performed**

* Briefly describe the work accomplished during the reporting period. What specific tasks from the approved project proposal were accomplished? Whenever possible, describe the work accomplished in both quantitative and qualitative terms, including any significant results, accomplishments, conclusions and recommendations resulting from the work completed during the reporting period. Be sure to include any favorable or unusual developments.
* Clearly describe the progress made towards achieving the Expected Measurable Outcomesidentified in the approved project proposal. Include any baseline data developed through the project and any results from the implementation of the project’s performance measures. Provide any survey results or research data developed during the period.

**Problems and Delays**

* Describe any unexpected delays, impediments, and challenges that have been confronted in order to complete the goals for the project. Explain why these changes took place.
* Describe the corrective actions that were taken in order to address these delays, impediments, and challenges and to prevent their recurrence.

**Future Project Plans**

* Briefly describe the work to be accomplished in the next reporting period. What specific tasks from the approved project proposal will be accomplished?
* If the timeline of the approved project Work Planhas changed or is anticipated to change during the next reporting period, please provide an updated timeline for the remainder of the project.
* Describe any additional changes that are anticipated in the project in the future.

**Funding Expended to Date**

* Provide the actual dollar amount or percentage of grant funds expended on the project from the beginning of the project to the end of the reporting period covered by this report.
* The progress to date should coincide with the level of funds expended. If problems or delays have occurred, these should be described in the Problems and Delayssection along with any corrective actions taken.