



ORGANIC CERTIFICATION COST SHARE PROGRAM APPLICATION

NORTH DAKOTA DEPARTMENT OF AGRICULTURE
BUSINESS, MARKETING AND INFORMATION DIVISION
SFN 58978 (8-2021)

For costs paid within the period of October 1 through September 30, according to current grant application guidelines. Land must be within North Dakota state borders. Applications must be postmarked no later than October 31.

Name		
Business/Farm Name (if different)		
TIN (SSN or EIN)		
Mailing Address		
City	State	ZIP Code
Telephone Number	Email Address	
Date of Certification/Recertification (between October 1 and September 30)		
Name of Certifying Agent		
Total Allowable Amount Paid for Certification		

By signing this application I am verifying that I have not applied for, or received any duplicate reimbursement for this program for the period October 1 through September 30, according to the current grant application guidelines.

I understand program funds are limited. Applications will be processed on a first-come first-serve basis.

Signature of Applicant	Date
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Please enclose the following documents. This application form cannot be processed without these documents.

1. Evidence that the operation holds a valid organic certification to the USDA Organic Regulations issued by a USDA-accredited certifying agent (letter from the certifying agency or certificate).
2. An itemized receipt that identifies allowable costs paid within the qualification period of October 1 through September 30.
3. Register with vendor registry at <https://www.omb.nd.gov/doing-business-state/procurement/vendors>

NDDA USE ONLY

Step	Formula	NDDA Formula	Total Amount Reimbursable
A. Maximum Reimbursement per Scope (\$500)	No. of Scopes x \$500	x \$500	\$
B. Maximum Reimbursement (50% Rule)	Allowable Cost x 50%	x 50%	\$
C. Maximum Allowable Reimbursement	Lessor Amount of A and B		\$

Approved By

Return this form with the above listed documents to:

Organic Certification Cost Share
North Dakota Department of Agriculture
600 E Boulevard Ave Dept 602
Bismarck ND 58505-0020