



AGRICULTURE INFRASTRUCTURE GRANT APPLICATION

NORTH DAKOTA DEPARTMENT OF AGRICULTURE
BUSINESS, MARKETING AND INFORMATION DIVISION
SFN 62385 (1-2025)

The Agriculture Commissioner, in consultation with the director of the North Dakota Department of Transportation (NDDOT), shall administer the Agriculture Infrastructure Grant Program. Grants may be issued to political subdivisions for infrastructure improvements necessary for the development or expansion of new or existing value-added agriculture businesses, pursuant to North Dakota Century Code 4.1-01.

ELIGIBILITY

The fundamental mission of the Agriculture Infrastructure Grant Program is to award grants to political subdivisions for roadway and bridge improvements; and to political subdivisions or entities for utility improvements necessary to accommodate value-added agriculture businesses. Grant funds must be awarded and all necessary documents signed prior to June 30, 2025. The last application deadline is April 1, 2025; unless funds have been expended.

Grant funding under this subsection may be used for:

Roadway and Bridge Improvements

- Corridor improvements on county and township roadways; and
- Improvements to roads or bridges that provide access to value-added agriculture businesses.

Utility Improvements

- Water and wastewater line improvements; and
- Electrical and gas supply improvements necessary to accommodate value added agriculture businesses.

APPLICATION PROCEDURE

1. The political subdivision and/or entity completes application.
2. Grant application is reviewed for eligibility and completeness.
3. The Agriculture Commissioner and NDDOT Director review application.
4. Determination is made to deny or approve the funding request.

For more information, contact Madison Bodine with the North Dakota Department of Agriculture at (701) 955-0181.

Required Additional Documentation:

- Detailed construction cost estimate that includes all phases in which funds are requested (i.e. construction, construction engineering, right of way, preliminary engineering, utility relocation).
- Project location map.
- An existing and proposed cross section of the roadway/facility.
- A map of underground and overhead utilities (including water and wastewater, electrical, gas, etc).

A. APPLICANT - POLITICAL SUBDIVISION OR UTILITY ENTITY INFORMATION (PLEASE PRINT OR TYPE)

| | | | |
|------------------------------|-------|------------------|----------|
| Political Subdivision/Entity | | Telephone Number | |
| Contact Name | Title | | |
| Mailing Address | City | State | ZIP Code |
| Physical Address | City | State | ZIP Code |
| Email Address | | | |

B. VALUE-ADDED AGRICULTURE BUSINESS INFORMATION

If there is more than one value-added agriculture business, list on a supplemental document.

| | | | |
|------------------|-------|------------------|----------|
| Business Name | | Telephone Number | |
| Contact Name | Title | | |
| Mailing Address | City | State | ZIP Code |
| Physical Address | City | State | ZIP Code |
| Email Address | | | |

C. PROJECT

| | |
|---|---|
| Project Type (Applicant may apply for both funding opportunities) | |
| <input type="checkbox"/> Roadway and Bridge Improvements | <input type="checkbox"/> Utility Improvements |

D. PROJECT OVERVIEW

| | |
|--|--|
| Roadway and Bridge Improvements | |
| Total Roadway & Bridge Project Cost Estimate | |
| Qualifying Grant Amount (Lesser of \$1,250,000 or 80% of the infrastructure project cost) | |
| Utility Improvements | |
| Total Utility Project Cost Estimate | |
| Qualifying Grant Amount (Lesser of \$350,000 or 80% of the improvement project cost) | |
| Project Dates | |
| Estimated Start Date of Project | |
| Estimated End Date of Project | |

| |
|--------------------------------|
| Give a summary of the project. |
|--------------------------------|

E. PROJECT PURPOSE

Describe why there is a need for corridor, roadway, or bridge improvements.

Describe why there is a need for utility improvements.

How will the need be met by the project? What are the objectives?

If the project is a continuation of a project funded previously by the Agriculture Infrastructure Grant, describe how the project differs from and builds on the previous project's efforts.

F. WORK PLAN

| Project Activity - Describe the project activities that are necessary to accomplish the objectives. | Who will complete the work? | When will the activity be accomplished? (Month and Year) |
|---|-----------------------------|--|
| | | |
| | | |
| | | |
| | | |

G. OTHER SUPPORT

Other Support from State or Federal Grant Programs
 State Grant Program Federal Grant Program Not Applicable

If your project is receiving or will potentially receive funds from another state or federal grant program, please fill in the section below.

Identify the State or Federal grant program(s).

Describe how the use of funds received from the Agriculture Infrastructure Grant differs from or supplements the other grant program(s) efforts.

H. BUDGET NARRATIVE

| Expense Category | Agriculture Infrastructure Grant Funds Requested | Applicant Contribution | Other Funding Sources | Total |
|--------------------------|--|------------------------|-----------------------|-------|
| Salaries/Fringe Benefits | | | | |
| Supplies | | | | |
| Contractual | | | | |
| Other | | | | |
| Total | | | | |

I. BUDGET NARRATIVE DESCRIPTION

Provide descriptions and cost breakdown for each of the following funding categories applicable to the budget narrative above. If more space is needed, provide the details in a supplemental document.

| |
|--------------------------|
| Salaries/Fringe Benefits |
| Supplies |
| Contractual |
| Other |

Press Release Information Sheet

The information on this sheet may be used for public releases in announcements, press releases and other public information.

Applicant Information

| | | | |
|----------------|------|------------------|----------|
| Contact Person | | Telephone Number | |
| Address | City | State | ZIP Code |

Project Information

| | |
|--|--|
| Title of Project | |
| Project Start-up Date | Project Completion Date |
| Summary of the Project (limit to space provided) | |
| Total Project Budget Cost Estimate | Agriculture Infrastructure Grant Funds Requested |
| What will the grant funds be used for? (limit to space provided) | |
| Political Subdivision/Entity | Telephone Number |
| Name | Title |
| Signature | Date |

J. REFERENCES

List the name and contact information of two references who are familiar with the applicant's work relevant to the application.

| | | | |
|---------|------|------------------|----------|
| Name | | Telephone Number | |
| Address | City | State | ZIP Code |

| | | | |
|---------|------|------------------|----------|
| Name | | Telephone Number | |
| Address | City | State | ZIP Code |

K. CONCLUSION

A complete application must contain all information requested and have original signatures of the applicant. The completed application must be submitted on or before the deadline via email to tjdavis@nd.gov, or mailed to:

North Dakota Department of Agriculture
Agriculture Infrastructure Grant Program
600 E Boulevard Ave., Dept. 602
Bismarck, ND 58505-0020

**Electronic submissions must be signed.*

By affixing your signature(s) to this application, the applicant(s) certifies to have read and understood all conditions set forth therein and that all information contained in this application package is true to the best of the applicant's knowledge, information, and belief.

The North Dakota Department of Agriculture reserves the right to modify or terminate any subsequent agreements with applicant if, at a future date, the North Dakota Department of Agriculture becomes aware of material misrepresentation(s) contained in this application.

| | |
|---------------------|------|
| Applicant Signature | Date |
|---------------------|------|