

# North Dakota Department of Agriculture

Doug Goehring,  
Agriculture Commissioner



[www.nd.gov/ndda](http://www.nd.gov/ndda)

1-800-242-7535

# License Application & Renewal Services (LARS)

## Creating an Entity



Once your registrant request has been approved, when you log in, you may or may not see entities already associated with your account.

To see your entities, click on your name > profile.

North Dakota Department of Agriculture

Home Search

Angela Rittmiller

Profile

Log out

Filter: Program

### Work Queue

No work exists at this time.

### Instructions

- Click "License Types" to apply for a new license.
- Click "Product Types" to register a new product.

License Types Product Types

Print



**An entity must be added before you can apply for a license or register products for that entity.  
To do so, click 'add entity'.**

North Dakota Department of Agriculture

Home Search ▾ Angela Rittmiller ▾

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### Account Overview

**General Information**

**User Name:** testingar  
**First Name:** Angela **Last Name:** Rittmiller  
**Entity Number:** **Entity Name:** Dept of Ag  
**Program(s):** Feed, Pet Food  
**Address Line 1:** Somewhere St  
**City:** Wherever **State:** ND **Zip:** 12345 **Country:** US  
**Primary Phone:** +1 9876543210  
**Primary Email:** somewhere@nowhere.com

[Change Password](#)

**Authorized Entity(s)**

Name	Program(s)	Address	Action
No data available in table			

[Add Entity](#) ←



## ADD ENTITY



Entity Name \*

Secretary of State System ID

[\(Lookup\)](#)

Contact Name

Mailing Address 1 \*

Street, PO Box, etc

Mailing Address 2

Apartment, suite, unit, building, floor, etc

Country \*

United States

City \*

State/Province/Region \*

Zip/Postal Code \*

Primary Phone \*

Other Phone

Fax

Primary E-mail \*

Other E-mail

\*Required

Cancel

Submit



Once submitted, it is sent to the Department of Agriculture for approval.

It will appear under your profile as 'New Entity Request'

North Dakota Department of Agriculture

Home Search Angela Rittmiller

### Account Overview

**General Information**

User Name: testingar  
First Name: Angela Last Name: Rittmiller  
Entity Number: Entity Name: Dept of Ag  
Program(s): Feed, Pet Food  
Address Line 1: Somewhere St  
City: Wherever State: ND Zip: 12345 Country: US  
Primary Phone: +1 9876543210  
Primary Email: somewhere@nowhere.com

[Change Password](#)


**Authorized Entity(s)**

Name	Program(s)	Address	Action
No data available in table			

[Add Entity](#)

**New Entity Request(s)**

Name	Address	Status
Franks Ferret Food	456 Pick Up Sticks Somewhere, AK 12345	Submitted



**When the department approves the entity request, it will then appear under profile > Authorized Entity(s).**

North Dakota Department of Agriculture

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### Account Overview

**General Information**


User Name: testingar  
First Name: Angela Last Name: Rittmiller  
Entity Number: Entity Name: Dept of Ag  
Program(s): Feed, Pet Food  
Address Line 1: Somewhere St  
City: Wherever State: ND Zip: 12345 Country: US  
Primary Phone: +1 9876543210  
Primary Email: somewhere@nowhere.com

[Change Password](#)

**Authorized Entity(s)**

Name	Program(s)	Address	Action
Franks Ferret Food		456 Pick Up Sticks Somewhere, AK 12345	<a href="#">Update</a>

[Add Entity](#)



# Questions???



PLEASE FEEL FREE TO CONTACT A  
ND DEPT OF AG LICENSING STAFF  
MEMBER WITH ANY QUESTIONS YOU  
HAVE REGARDING A NEW LICENSE  
APPLICATION, THE RENEWAL PROCESS,  
OR ANY OTHER RELATED ISSUES YOU  
MAY HAVE.



OR CONTACT THE OFFICE AT  
701-328-2655 WITH ANY QUESTIONS

