

North Dakota Department of Agriculture

Doug Goehring,
Agriculture Commissioner



www.nd.gov/ndda

1-800-242-7535

Licensing Application & Renewal Services (LARS)

Navigating LARS



To see your account information hover over your name in the top right corner, then select 'Profile'.



The screenshot displays the North Dakota Department of Agriculture web application. At the top, a dark blue header contains the text "North Dakota Department of Agriculture". Below this, a navigation bar includes a "Home" link and a "Search" dropdown. On the right side of the navigation bar, the user's name "Angela Rittmiller" is displayed with a dropdown arrow. A red arrow points to this name. The dropdown menu is open, showing three options: "Profile", "Log out", and a partially visible "Log in" option. Below the navigation bar, there are filter controls for "Entity" and "Program", along with "Collapse All Panels", "Expand All Panels", and "Refresh" buttons. The main content area is divided into two sections: "Work Queue" on the left, which shows "No work exists at this time.", and "Active License(s) 2" on the right, which includes a "Show 10 entries" dropdown and a search box.



Here you can see your account overview and your authorized entities. This is also where you add a new entity. For more information on creating an entity, see the 'Logging In & Creating an Entity' tutorial.

North Dakota Department of Agriculture

Home Search ▾ Angela Rittmiller ▾

Account Overview

General Information

User Name: artesting
First Name: Angela Last Name: Rittmiller
Entity Number: 23625 Entity Name: Dept of Ag
Program(s): Feed, Pet Food
Address Line 1: 600 E Boulevard Ave
City: Bismarck State: ND Zip: 58505 Country: US
Primary Phone: +1 1234567890
Primary Email: nowhere@nowhere.com

[Change Password](#)

Authorized Entity(s)

| Name | Program(s) | Address | Action |
|----------------------------|----------------|---|------------------------|
| Jack & Jill's Feed Factory | Feed, Pet Food | 123 Uphill Road Baltimore, MD 55555 | Update |
| Polly's Pet Food | Feed, Pet Food | 1-2 Buckle My Shoe Nowhere, KS 55555 | Update |

[Add Entity](#)



Your home page is your dashboard. This is where you will see active licenses, active products, and product certificates.

To the left side is your work queue. If there is something for you to do, such as label revisions, registration renewals or something you started but did not finish, it will appear in your work queue.

North Dakota Department of Agriculture

Home Search ▾ Angela Rittmiller ▾

Filter: Entity ▾ Program ▾ ⓘ

[Collapse All Panels](#) [Expand All Panels](#) [Refresh](#)

Work Queue

No work exists at this time.

Instructions

- Click "License Types" to apply for a new license.
- Click "Product Types" to register a new product.

[License Types](#) [Product Types](#)

[Print](#)

Active License(s) 2 +

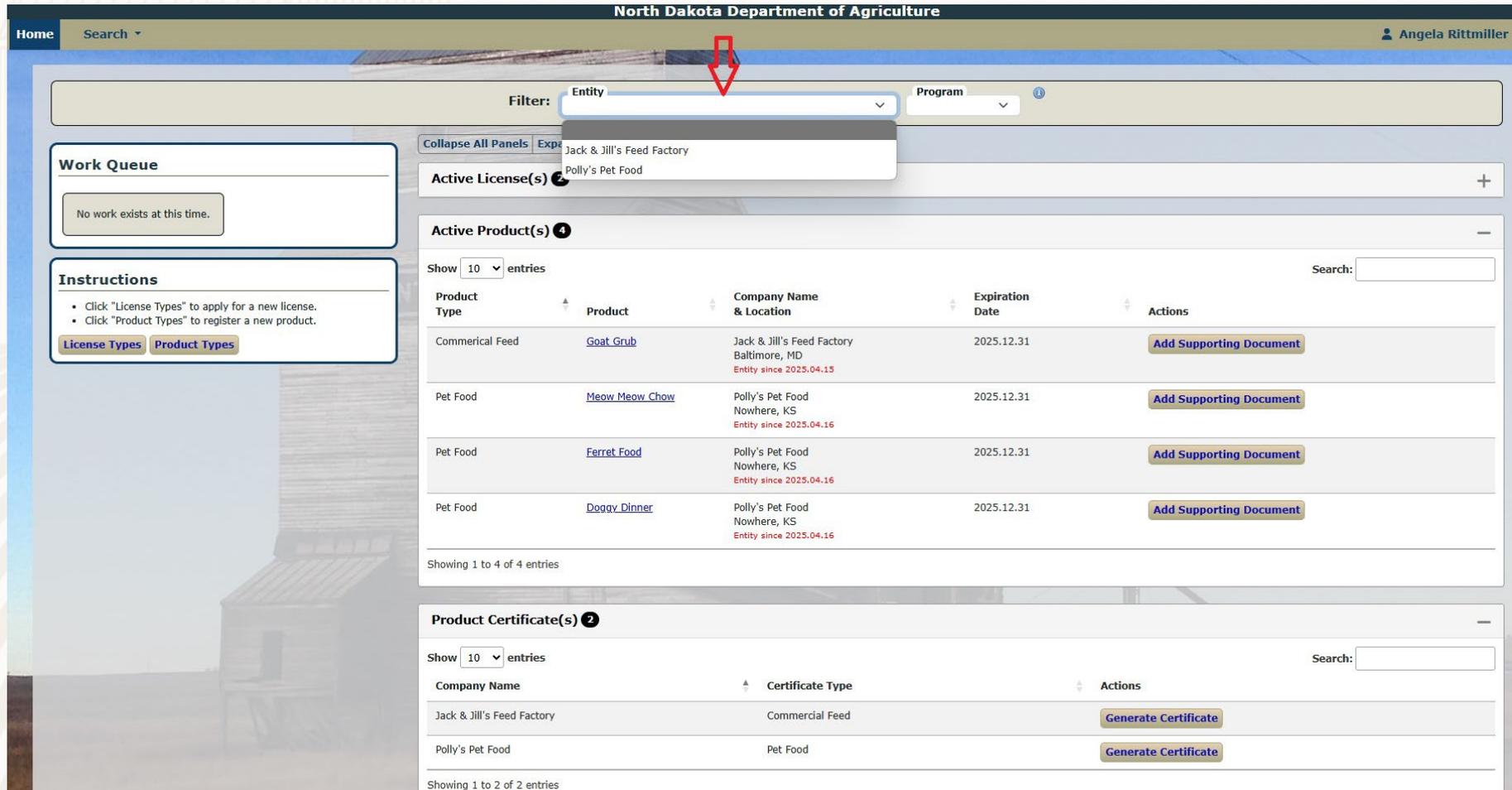
Active Product(s) 4 +

Product Certificate(s) 2 +



If you would like to see a specific entity only, there is a filter at the top.

Selecting a filter option will only show the information in the work queue, active licenses, active products, and product certificates associated with the filter information selected.



The screenshot shows the North Dakota Department of Agriculture website interface. At the top, there is a navigation bar with "Home", "Search", and the user name "Angela Rittmiller". Below this is a filter section with a "Filter:" label and two dropdown menus: "Entity" and "Program". A red arrow points to the "Entity" dropdown menu, which is open, showing a list of entities: "Jack & Jill's Feed Factory" and "Polly's Pet Food".

The main content area is divided into several sections:

- Work Queue:** A box indicating "No work exists at this time."
- Instructions:** A box with instructions: "Click 'License Types' to apply for a new license." and "Click 'Product Types' to register a new product." Below the instructions are two buttons: "License Types" and "Product Types".
- Active License(s):** A section showing a list of active licenses. The first entry is "Jack & Jill's Feed Factory" with "Polly's Pet Food" listed below it.
- Active Product(s):** A section showing a list of active products. It includes a "Show" dropdown set to "10" entries and a "Search:" field. The table below lists four products:

| Product Type | Product | Company Name & Location | Expiration Date | Actions |
|-----------------|--------------------------------|---|-----------------|---|
| Commerical Feed | Goat Grub | Jack & Jill's Feed Factory Baltimore, MD <small>Entity since 2025.04.15</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Meow Meow Chow | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Ferret Food | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Doggy Dinner | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |

Showing 1 to 4 of 4 entries

- Product Certificate(s):** A section showing a list of product certificates. It includes a "Show" dropdown set to "10" entries and a "Search:" field. The table below lists two certificates:

| Company Name | Certificate Type | Actions |
|----------------------------|------------------|--------------------------------------|
| Jack & Jill's Feed Factory | Commercial Feed | Generate Certificate |
| Polly's Pet Food | Pet Food | Generate Certificate |

Showing 1 to 2 of 2 entries



You may also filter by program.

North Dakota Department of Agriculture

Home Search ▾ Angela Rittmiller ▾

Filter: Entity ▾ Program ▾ ⓘ

Collapse All Panels Expand All Panels Refresh

Work Queue

No work exists at this time.

Instructions

- Click "License Types" to apply for a new license.
- Click "Product Types" to register a new product.

[License Types](#) [Product Types](#)

Active License(s) 2 +

Active Product(s) 4 -

Show 10 ▾ entries Search:

| Product Type | Product | Company Name & Location | Expiration Date | Actions |
|-----------------|--------------------------------|---|-----------------|---|
| Commerical Feed | Goat Grub | Jack & Jill's Feed Factory Baltimore, MD <small>Entity since 2025.04.15</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Meow Meow Chow | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Ferret Food | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Doggy Dinner | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |

Showing 1 to 4 of 4 entries

Product Certificate(s) 2 -

Show 10 ▾ entries Search:

| Company Name | Certificate Type | Actions |
|----------------------------|------------------|--------------------------------------|
| Jack & Jill's Feed Factory | Commercial Feed | Generate Certificate |
| Polly's Pet Food | Pet Food | Generate Certificate |



And you can search within each section.

Active License(s) 2 ↓

Show entries Search:

| License Type | License Number | Entity Name & Location | Location | Expiration Date | Actions |
|--------------------------------------|--|---|----------------------------------|-----------------|---|
| Commercial Feed Manufacturer License | 5200 Full License Wallet License | Jack & Jill's Feed Factory Baltimore, MD <small>Licensed since 2025.04.15</small> | Jack & Jill's Feed Factory Plant | 2025.12.31 | Annual Tonnage Report Monthly Tonnage Report New Location |
| Commercial Feed Manufacturer License | 7123 Full License Wallet License | Jack & Jill's Feed Factory Baltimore, MD <small>Licensed since 2025.04.15</small> | Jack & Jill's Feed Factory | 2025.12.31 | Annual Tonnage Report Monthly Tonnage Report New Location |

Showing 1 to 2 of 2 entries

Active Product(s) 4 ↓

Show entries Search:

| Product Type | Product | Company Name & Location | Expiration Date | Actions |
|-----------------|--------------------------------|---|-----------------|---|
| Commerical Feed | Goat Grub | Jack & Jill's Feed Factory Baltimore, MD <small>Entity since 2025.04.15</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Meow Meow Chow | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Ferret Food | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |
| Pet Food | Doggy Dinner | Polly's Pet Food Nowhere, KS <small>Entity since 2025.04.16</small> | 2025.12.31 | Add Supporting Document |

Showing 1 to 4 of 4 entries

Product Certificate(s) 2 ↓

Show entries Search:

| Company Name | Certificate Type | Actions |
|----------------------------|------------------|--------------------------------------|
| Jack & Jill's Feed Factory | Commercial Feed | Generate Certificate |



If you click on search in the top left corner next to the home button you will get a drop down of all programs. Just click on the desired search option.

North Dakota Department of Agriculture

Home Search 

Angela Rittmiller

Product Registration

- Fertilizer
- Pesticide
- Commercial Feed
- Pet Food
- Livestock Medicine

License

- Livestock Dealer
- Auction Market
- Satellite or Internet Livestock Auction Market
- Grain Warehouse
- Roving Grain Buyer
- Facility-Based Grain Buyer
- Grain Broker
- Grain Processor
- Fertilizer Distributor
- Feed Retailers
- Feed Manufacturers
- Anhydrous Ammonia

Filter: Entity Program

Collapse All Panels Expand All Panels Refresh

Active License(s) 2

Show 10 entries Search:

| License Type | License Number | Entity Name & Location | Location | Expiration Date | Actions |
|--------------------------------------|--|---|----------------------------------|-----------------|---|
| Commercial Feed Manufacturer License | 5200 Full License Wallet License | Jack & Jill's Feed Factory Baltimore, MD <small>Licensed since 2025.04.15</small> | Jack & Jill's Feed Factory Plant | 2025.12.31 | Annual Tonnage Report Monthly Tonnage Report New Location |
| Commercial Feed Manufacturer License | 7123 Full License Wallet License | Jack & Jill's Feed Factory Baltimore, MD <small>Licensed since 2025.04.15</small> | Jack & Jill's Feed Factory | 2025.12.31 | Annual Tonnage Report Monthly Tonnage Report New Location |

Showing 1 to 2 of 2 entries

Active Product(s) 4



Questions???



PLEASE FEEL FREE TO CONTACT A
ND DEPT OF AG LICENSING STAFF
MEMBER WITH ANY QUESTIONS YOU
HAVE REGARDING A NEW LICENSE
APPLICATION, THE RENEWAL PROCESS,
OR ANY OTHER RELATED ISSUES YOU
MAY HAVE.



OR CONTACT THE OFFICE AT 701-328-2231
WITH ANY QUESTIONS

